



STATE OF TENNESSEE
DEPARTMENT OF PERSONNEL
AUGUST 2004
OPEN COMPETITIVE
CAREER SERVICE EXAMINATIONS

CLASS TITLE	CLASS CODE	HOURLY RANGE	MONTHLY RANGE	ANNUAL RANGE
Aircraft Mechanic 1 (A)	62871	\$15.90 - \$25.28	\$2584 - \$4108	\$31,008 - \$49,296
Aircraft Mechanic 2 (A)	62872	\$18.14 - \$28.66	\$2948 - \$4658	\$35,376 - \$55,896
Children's Services Case Manager 2 (A, C)	79184	\$14.04 - \$22.49	\$2281 - \$3654	\$27,372 - \$43,848
Children's Services Case Manager 3 (A, C)	79185	\$14.61 - \$23.47	\$2374 - \$3814	\$28,488 - \$45,768
Children's Services Case Manager 4 (A, C)	79186	\$15.90 - \$25.28	\$2584 - \$4108	\$31,008 - \$49,296
Children's Services Team Coordinator (A)	79187	\$18.87 - \$29.96	\$3066 - \$4869	\$36,792 - \$58,428
Electrical Inspector Supervisor 1 (J)	36671	\$12.38 - \$19.57	\$2012 - \$3180	\$24,144 - \$38,160
Electrical Inspector Supervisor 2 (J)	36672	\$13.46 - \$21.59	\$2187 - \$3509	\$26,244 - \$42,108
Emergency Management Area Coordinator (F)	38350	\$14.04 - \$22.49	\$2281 - \$3654	\$27,372 - \$43,848
Emergency Management Hazardous Materials Specialist (A)	38360	\$18.87 - \$29.96	\$3066 - \$4869	\$36,792 - \$58,428
Fire Safety Manager (J)	38434	\$17.35 - \$27.43	\$2819 - \$4457	\$33,828 - \$53,484
Fire Safety Specialist 1 (J)	38481	\$12.90 - \$20.62	\$2097 - \$3350	\$25,164 - \$40,200
Fire Safety Specialist 2 (J)	38482	\$14.61 - \$23.47	\$2374 - \$3814	\$28,488 - \$45,768
Fire Safety Specialist Supervisor (J)	38433	\$15.90 - \$25.28	\$2584 - \$4108	\$31,008 - \$49,296
Forester – Reforestation (D)	77775	--	--	--
Health Physicist Consultant (A)	72913	\$23.29 - \$37.34	\$3784 - \$6068	\$45,408 - \$72,816
MH/MR Institutional Program Director (A)	72760	\$17.35 - \$27.43	\$2819 - \$4457	\$33,828 - \$53,484
Mine Safety Assistant Director (F)	36482	\$15.90 - \$25.28	\$2584 - \$4108	\$31,008 - \$49,296
Mine Safety Instructor (F)	36481	\$13.46 - \$21.59	\$2187 - \$3509	\$26,244 - \$42,108
TBI Uniformed Security Officer (F)	38685	\$12.38 - \$19.57	\$2012 - \$3180	\$24,144 - \$38,160
Therapeutic Equipment Worker (F)	62940	\$11.88 - \$18.71	\$1931 - \$3040	\$23,172 - \$36,480

LEGEND

- A - Job classification will have a change in MINIMUM QUALIFICATIONS effective August 25, 2004.
- B - A NEW CLASSIFICATION and REGISTER will be ESTABLISHED effective.
- C - Register was ABOLISHED and REESTABLISHED effective August 25, 2004.
- D - Job classification will be ABOLISHED effective August 25, 2004.
- E - Job classification will have a TITLE CHANGE effective.
- F - Job classification will have a change in SALARY effective August 25, 2004 .
- G - Job classification will be converting from CAREER SERVICE to CAREER SERVICE and EXECUTIVE SERVICE effective.
- H - Job classification will have a change of Probationary Period from 6 months to 1 year.
- I - Applicants submitting an application for this job classification must take and pass a job related written Test and/or performance test to receive an examination score. Tests are administered on a daily basis at the Department of Personnel office in Nashville and on one day every month in Kingsport, Knoxville, Memphis Jackson, Livingston, Cleveland and every other month in Pulaski.
- J - Job classification will have a change in NECESSARY SPECIAL QUALIFICATIONS effective August 25, 2004.
- K - Job classification will be converting from CAREER SERVICE and EXECUTIVE SERVICE to EXECUTIVE SERVICE effective. Register will be abolished.
- L - Monthly classification announcement correction. Job classifications converted from daily to program status effective.
- M - A new NON-COMPETITIVE job classification will be ESTABLISHED effective.



Tennessee Department of Personnel, Authorization #319177, November, 2003. This public document was promulgated at a cost of \$.07 per copy 15 copies.
THE STATE OF TENNESSEE IS AN EQUAL OPPORTUNITY, EQUAL ACCESS, AFFIRMATIVE ACTION EMPLOYER.

POLICY OF NON-DISCRIMINATION !!

Pursuant to the State of Tennessee's policy of non-discrimination, the Department of Personnel does not discriminate on the basis of race, sex, religion, color, national or ethnic origin, age, disability, or military service in its policies, or in the admission or access to, or treatment or employment in, its programs, services or activities.

Equal Employment Opportunity/Affirmative Action/Americans with Disabilities Act inquiries or complaints should be directed to the Department of Personnel EEO/AA/ADA Coordinator Lynn Goodman, 2nd Floor, James K. Polk Building, 505 Deaderick Street, Nashville, Tennessee 37243-0635 TDD(Telecommunications Device For The Deaf) Number (615) 741-6276 - Fax Number (615) 741-6985.

!! SPECIAL NOTICE !!

This announcement of Civil Service Examinations is being issued in conformity with Civil Service Rules and Regulations to inform the public of the classes of positions, salary ranges, examples of duties, minimum qualifications and relative weights of examination parts. In order for applicants to secure regular appointments in Civil Service positions, they must first successfully compete in the appropriate examination and be certified from the Civil Service Register which is compiled as a result of such examination.

ANNOUNCEMENTS DO NOT NECESSARILY IMPLY THAT VACANCIES EXIST IN ANY PARTICULAR CLASS OR POSITIONS LISTED. Interested applicants must submit a completed application form to the Tennessee Department of Personnel. Application forms are available at most State offices. The application and information about State jobs are available at the Department of Personnel Internet website(www.state.tn.us/personnel). Telephone inquiries can be made to (615) 741-4841.

Applications should not be re-filed for the same class of positions, unless an applicant has completed at least an additional year of accredited college, or acquired at least 6 months of additional related work experience.

This announcement is subject to change from time to time should minimum qualifications and/or salary change.

!! VETERANS PREFERENCE !!

Veteran preference points will be awarded to applicants who receive a passing career service score and who served on active duty in the armed forces of the United States during any of the service eligibility dates listed below.

Five (5) points will be awarded to: (1) a veteran who served during a period of war; (2) the spouse or unremarried surviving spouse of a permanently and totally disabled veteran whose disability was service-connected and who served in a period other than war; and (3) the unremarried surviving spouse of a veteran who died in the line of duty during a period other than war. Ten (10) points will be awarded to: (1) a veteran with a ten percent (10%) service-connected disability who served during a period of war; (2) the spouse or unremarried surviving spouse of a veteran with a one hundred percent (100%) service-connected disability and who served during a period of war; and (3) the unremarried surviving spouse of a veteran who died in the line of duty during a period of war.

Before preference can be granted, it is necessary that all veterans submit a copy of their discharge or separation papers showing both enlistment and discharge dates. Disabled veterans and spouses of disabled veterans must submit a copy of discharge or separation papers plus a statement from the Veteran's Administration, dated within the last six months, showing the percent of service-connected disability (or death if in service), and proof of death (death certificate).

Veterans must have received an **honorable discharge** and be a legal resident of the State of Tennessee. Legal resident status is established by having resided in the State of Tennessee for the past two years or by possession of a Tennessee voter registration card. **IF YOU HAVE NOT LIVED IN TENNESSEE FOR THE ENTIRE PAST TWO YEARS, YOU MUST SUBMIT A COPY OF YOUR TENNESSEE VOTER'S REGISTRATION CARD.**

SERVICE ELIGIBILITY DATES: WWII (12-7-41 to 12/31/46); Korean Campaign (6-27-50 to 1-31-55); Vietnam Conflict (2-28-61 to 5-7-75); Lebanon, Grenada, or Panama Expeditions (Only if awarded Forces Expeditionary Medal); and Operation Desert Shield/Storm (8-2-90 to end date unestablished).

AIRCRAFT MECHANIC 1

SUMMARY: Under general supervision, performs aircraft mechanical work of average difficulty; and performs related work as required.

DISTINGUISHING FEATURES: This is the entry-working level class in the Aircraft Mechanic sub-series. An employee in this class performs scheduled and unscheduled maintenance and repair on assigned aircraft such as fixed wing, rotary wing, single or multi-engine, or jets. An employee is assigned to work on aircraft which he has special training and experience in maintaining and repairing. This class differs from Aircraft Mechanic 2 in that an incumbent of the latter acts as a lead worker.

MINIMUM QUALIFICATIONS

Education and Experience: Possession of both the Federal Aviation Administration (FAA)-Aircraft Airframe Mechanic and Power-plant Mechanic licenses.

Necessary Special Qualifications: Possession of both the Federal Aviation Administration (FAA)-Aircraft Airframe Mechanic and Power plant Mechanic licenses.

EXAMINATION METHOD: Education and Experience, 100%, for Career Service positions.

AIRCRAFT MECHANIC 2

SUMMARY: Under general supervision, is responsible for aircraft mechanical work of considerable difficulty which includes leading others in work; and performs related work as required.

DISTINGUISHING FEATURES: This is the lead and highest level class in the Aircraft Mechanic sub-series. An employee in this class leads Aircraft Mechanics 1 and helps in unscheduled and scheduled maintenance and repair of assigned aircraft such as fixed wing, rotary wing, single or multi-engine, or jet. An employee is assigned to work on an aircraft which he has special training and experience in maintaining and repairing. This class differs from that of Aircraft Mechanic 1 in that an incumbent of the latter is not a lead worker.

MINIMUM QUALIFICATIONS

Education and Experience: Possession of both the Federal Aviation Administration (FAA)-Aircraft Airframe Mechanic and Power-plant Mechanic licenses **AND** two years of full-time licensed aircraft maintenance experience.

Necessary Special Qualifications: Possession of both the Federal Aviation Administration (FAA)-Aircraft Airframe Mechanic and Powerplant Mechanic licenses; possession of an FAA-Inspection Authorization Certification is required for employment in some positions.

EXAMINATION METHOD: Education and Experience, 100%, for Career Service positions.

CHILDREN’S SERVICES CASE MANAGER 2*

SUMMARY: Under general supervision, is responsible for professional case management work of average difficulty, and performs related work as required.

DISTINGUISHING FEATURES: This is the working level class in the Children's Services Case Manager job series. An employee in this class is responsible for providing case management services to children under the State's supervision, in State custody, or at risk of State custody, and their families. This class differs from Children's Services Case Manager 1* in that an incumbent of the latter performs entry level case management work. This class differs from Children's Services Case Manager 3 in that an incumbent of the latter is responsible for training and leading other case managers.

MINIMUM QUALIFICATIONS

Education and Experience: Graduation from an accredited college or university with a bachelor's degree and experience equivalent to one year of full-time professional work providing child welfare services including, but not limited to, one or a combination of the following: social, psychological, or correctional counseling or case management; volunteer services coordination for a children's service program; and/or juvenile classification coordination.

Necessary Special Qualifications: (1) A valid vehicle operator’s license may be required for employment in some positions. (2) Applicants for this class must have no conviction of a felony. (3) Applicants must be willing to be fingerprinted and must have their fingerprints on file with the Department of Children's Services (TCA 71-3-533). (4) Applicants must authorize release of any investigative and criminal records obtained by the Federal Bureau of Investigation and the Tennessee Bureau of Investigation to the Department of Children's Services (TCA 38-6-114; TCA 71-3-533). (5) Basic case management certification or successful completion of other required pre-service training offered by the Tennessee Department of Children's Services is required within six months of an employee's appointment to this position.

EXAMINATION METHOD: Education and experience, 100%, for Career Service positions.

CHILDREN’S SERVICES CASE MANAGER 3

SUMMARY: Under general supervision, is responsible for professional case management work of considerable difficulty and lead work of routine difficulty; and performs related work as required.

DISTINGUISHING FEATURES: This is the lead level class in the Children's Services Case Manager job series. An employee in this class is responsible for leading and training subordinates in the performance of case management work for children under the State's supervision, in State custody, or at risk of State custody, and their families. This class differs from Children's Services Case Manager 2* in that an incumbent of the latter performs working level case management work. This class differs from Children's Services Case Manager 4 in that an incumbent of the latter performs supervisory work over an entire case management team or single/small residential program.

MINIMUM QUALIFICATIONS

Education and Experience: Graduation from an accredited college or university with a bachelor's degree and two years of professional experience providing child welfare services including, but not limited to, one or a combination of the following: social, psychological, or correctional counseling or case management; volunteer services coordination for a children's service program; and/or juvenile classification coordination.

Substitution of Graduate Education for Experience: A graduate degree in social work or a related behavioral science field may be substituted for the required experience on a year-for-year basis, to a maximum of one year (e.g., 36 graduate quarter hours may be substituted for one year of required experience).

Necessary Special Qualifications: (1) A valid vehicle operator’s license may be required for employment in some positions. (2) Applicants for this class must have no conviction of a felony. (3) Applicants must be willing to be fingerprinted and must have their fingerprints on file with the Department of Children's Services (TCA 71-3-533). (4) Applicants must authorize release of any investigative and criminal records obtained by the Federal Bureau of Investigation and the Tennessee Bureau of Investigation to the Department of Children's Services (TCA 38-6-114; TCA 71-3-533). (5) Basic case management certification or successful completion of other required pre-service training offered by the Tennessee Department of Children's Services is required within six months of an employee's appointment to this position.

EXAMINATION METHOD: Education and experience, 100%, for Career Service positions.

CHILDREN'S SERVICES CASE MANAGER 4

SUMMARY: Under general supervision, is responsible for professional case management supervisory work of average difficulty; and performs related work as required.

DISTINGUISHING FEATURES: This is the first full supervisory class in the Children's Services Case Manager job series. An employee in this class is responsible for the supervision of staff who are providing case management services for children under the State's supervision, in State custody, or at risk of State custody, and their families. This class differs from Children's Services Case Manager 3 in that an incumbent of the latter performs lead level case management work. This class differs from Children's Services Team Coordinator in that an incumbent of the latter is responsible for managing operations and programs in a regional or field office or multiple/large residential programs and supervises members of this class.

MINIMUM QUALIFICATIONS

Education and Experience: Graduation from an accredited college or university with a master's degree in social work or a related behavioral science field with a child or family focus and experience equivalent to three years of full-time professional child welfare case work including, but not limited to, one or a combination of the following: social, psychological, or correctional counseling or case management; volunteer services coordination for a children's service program; and/or juvenile classification coordination.

OR

Graduation from an accredited college or university with a bachelor’s degree and experience equivalent to five years of full-time professional child welfare case work including, but not limited to, one or a combination of the following: social, psychological, or correctional counseling or case management; volunteer services coordination for a children's service program; and/or juvenile classification coordination.

Necessary Special Qualifications: (1) A valid vehicle operator’s license may be required for employment in some positions. (2) Applicants for this class must have no conviction of a felony. (3) Applicants must be willing to be fingerprinted and must have their fingerprints on file with the Department of Children's Services (TCA 71-3-533). (4) Applicants must authorize release of any investigative and criminal records obtained by the Federal Bureau of Investigation and the Tennessee Bureau of Investigation to the Department of Children's Services (TCA 38-6-114; TCA 71-3-533). (5) Basic case management certification or successful completion of other required pre-service training offered by the Tennessee Department of Children's Services is required within six months of an employee's appointment to this position.

EXAMINATION METHOD: Education and experience, 100%, for Career Service positions.

CHILDREN'S SERVICES TEAM COORDINATOR

SUMMARY: Under general supervision, is responsible for professional case management program supervisory work of considerable difficulty; and performs related work as required.

DISTINGUISHING FEATURES: This is the second supervisory level in the Children's Services Case Manager job series. An employee in this class supervises a moderate to large team of supervisory level Children's Services Case Managers and their subordinates in the performance of case management work for children under the State's supervision, in State custody, or at risk of State custody, and their families. This class differs from Children's Services Case Manager 4 in that an incumbent of the latter functions as a supervisor over a regional or field office or a single/small residential program. This class differs from Children's Services Regional Administrator in that an incumbent of the latter supervises all case management teams within a region and administers all regional social service and juvenile justice programs.

MINIMUM QUALIFICATIONS

Education and Experience: Graduation from an accredited college or university with a bachelor's degree and experience equivalent to five years of full-time professional work in one or a combination of the following: social, psychological, or correctional counseling or case management; volunteer services coordination for a children's service program; and/or juvenile classification coordination. Three years of the required experience must have been in child welfare services or an affiliated Community Service Agency /Assessment and Care Coordination Team, of which one year must include supervisory work.

Substitution of Graduate Education for Experience: Graduate course work credit received from an accredited college or university in social work, criminal justice, human services, child development, clinical psychology, community psychology, counseling psychology, or educational psychology may substitute for the required experience on a month-for-month basis to a maximum of two years, there being no substitution for the required three years of work in child welfare services or an affiliated Community Service Agency/Assessment and Care Coordination Team (e.g., 36 graduate quarter hours may substitute for the one year of required experience).

Necessary Special Qualifications: (1) A valid vehicle operator’s license may be required for employment in some positions. (2) Applicants for this class must have no conviction of a felony. (3) Applicants must be willing to be fingerprinted and must have their fingerprints on file with the Department of Children's Services (TCA 71-3-533). (4) Applicants must authorize release of any investigative and criminal records obtained by the Federal Bureau of Investigation and the Tennessee Bureau of Investigation to the Department of Children's Services (TCA 38-6-114; TCA 71-3-533). (5) Basic case management certification or successful completion of other required pre-service training offered by the Tennessee Department of Children's Services is required within six months of an employee's appointment to this position.

EXAMINATION METHOD: Education and experience, 100%, for Career Service positions.



ELECTRICAL INSPECTOR SUPERVISOR 1

SUMMARY: Under general supervision, is responsible for electrical inspection work of considerable difficulty and supervisory work of average difficulty; and performs related work as required.

DISTINGUISHING FEATURES: This is the entry-level class in the Electrical Inspector Supervisor sub-series. An employee in this class is responsible for supervising contracted electrical inspectors. This class differs from that of Electrical Inspector Supervisor 2 in that an incumbent of the latter is responsible for supervising the incumbents of this class.

MINIMUM QUALIFICATIONS

Education and Experience: Education equivalent to graduation from a standard high school and experience equivalent to substantial (five or more years of) increasingly responsible or skilled full-time electrical work

Substitution of Education for Experience: Additional qualifying coursework from an accredited college, university, technical institute or vocational school in electrical technology, mechanical technology, engineering or other related acceptable field may be substituted for the required experience, on a year-for-year basis, to a maximum of two years.

Necessary Special Qualifications: Possession of a Certification by the National Certification Program for Construction Code Inspectors (NCPCCI) or the International Code Council (ICC) as a One and Two Family Dwelling Electrical Inspector and a Commercial Electrical Inspector or General Electrical Inspector must be obtained within the six month probationary period. A valid motor vehicle license may be required for employment in some positions.

EXAMINATION METHOD: Education and experience, 100%, for Career Service positions.



ELECTRICAL INSPECTOR SUPERVISOR 2

SUMMARY: Under general supervision, is responsible for supervisory electrical inspection supervisory work of considerable difficulty; and performs related work as required.

DISTINGUISHING FEATURES: This is the second supervisory class in the Electrical Inspector Supervisor sub-series. An employee in this class is responsible for supervising subordinate contracted electrical inspectors and providing technical assistance, on a statewide basis, to power suppliers, contractors, architects, and homeowners. This class differs from that of Electrical Inspector Supervisor 1 in that an incumbent of the latter is supervised by the incumbent of this class. This class differs from that of Electrical Inspection Director in that the incumbent of the latter is responsible for directing all statewide programs related to electrical inspection.

MINIMUM QUALIFICATIONS

Education and Experience: Education equivalent to graduation from an accredited two year college or technical institute with a major in electrical technology, mechanical technology, engineering or other related acceptable field and experience equivalent to substantial (five or more years of) full-time electrical work including, at least, one year of supervisory electrical inspection experience.

Substitution of Experience for Education: Additional qualifying electrical experience may be substituted for the required education, on a year-for-year basis, to a maximum of two years.

Necessary Special Qualifications: Possession of a Certification by the National Certification Program for Construction Code Inspectors (NCPCCI) or the International Code Council (ICC) as a One and Two Family Dwelling Electrical Inspector and a Commercial Electrical Inspector or General Electrical Inspector must be obtained within the six month probationary period. A valid motor vehicle license may be required for employment in some positions.

EXAMINATION METHOD: Education and Experience, 100%, for Career Service positions.

EMERGENCY MANAGEMENT HAZARDOUS MATERIALS SPECIALIST

SUMMARY: Under general supervision, is responsible for professional emergency management hazardous materials instruction and handling work of considerable difficulty; and performs related work as required.

DISTINGUISHING FEATURES: The employee in this class is responsible for the application of chemical knowledge of hazardous materials to train local civil defense and law enforcement officials and provide expertise to the handling and clean-up of spills of hazardous materials.

MINIMUM QUALIFICATIONS

Education and Experience: Possession of a master’s degree in chemistry or chemical engineering and experience equivalent to substantial (five or more years of) full-time professional hazardous materials related work.

Substitution of Experience for Education: Qualifying experience may be substituted for the required education on a year-for-year basis to a maximum of two years.

Necessary Special Qualifications: None.

EXAMINATION METHOD: Education and Experience, 100%, for Career Service positions.



FIRE SAFETY MANAGER

SUMMARY: Under general supervision, is responsible for fire safety specialist work of considerable difficulty and managerial and administrative work of average difficulty; and performs related work as required.

DISTINGUISHING FEATURES: This is the managerial class in the Fire Safety Specialist sub-series. An employee in this class is responsible for planning, organizing, and managing all fire safety specialist activities on a statewide basis. This class differs from Fire Safety Specialist Supervisor in that an incumbent of the latter supervises subordinate staff within an assigned geographical region.

MINIMUM QUALIFICATIONS

Education and Experience: Graduation from an accredited college or university with a bachelor’s degree and experience equivalent to three years of full-time work in one or a combination of the following: fire prevention, fire suppression, or arson investigation of commercial or residential building structures; inspection, design, or construction management of commercial or residential building structures; or the inspection of electrical, plumbing, boiler, or related commercial or residential building systems, of which one year must involve supervision of fire protection staff.

Substitution of Experience for Education: Additional qualifying experience in fire prevention, fire suppression, or arson investigation of commercial or residential building structures; inspection, design, or construction management of commercial or residential building structures; and/or the inspection of electrical, plumbing, boiler, or related commercial or residential building systems may substitute for the required degree to a maximum of four years (e.g., experience equivalent to one year of full-time work in one or a combination of the above listed fields may substitute for one year of the required education).

OR

Graduation from an accredited technical institute with an associate’s degree in fire-protection engineering technology, fire science, engineering technology, and/or construction technology and experience equivalent to four years of full-time in one or a combination of the following: fire prevention, fire suppression, or arson investigation of commercial or residential building structures; inspection, design, or construction management of commercial or residential building structures; or the inspection of electrical, plumbing, boiler, or related commercial or residential building systems, of which one year must involve supervision of fire protection staff.

OR

Graduation from an accredited college or university with a bachelor’s degree in fire administration, fire-prevention technology, fire safety engineering technology, fire-protection engineering, or related fire sciences; architecture; or electrical, mechanical, or structural engineering, and experience equivalent to two years of full-time work in one or a combination of the following: fire prevention, fire suppression, or arson investigation of commercial or residential building structures; inspection, design, or construction management of commercial or residential building structures; or the inspection of electrical, plumbing, boiler, or related commercial or residential building systems, of which one year must involve the supervision of fire protection staff.

Necessary Special Qualifications: Certification as a Fire Inspector must be obtained within twelve months of employment from one of the following: the International Code Council (ICC), Southern Standard Building Code Congress International (SSBCCI), or the National Fire Protection Association (NFPA). Certification as a Fire Inspector must be maintained during employment in the Fire Safety Manager classification. A valid motor vehicle operator’s license is required.

EXAMINATION METHOD: Education and experience, 100%, for Career Service positions.

FIRE SAFETY SPECIALIST 1

SUMMARY: Under general supervision, is responsible for fire safety specialist work of average difficulty; and performs related work as required.

DISTINGUISHING FEATURES: This is the entry-working class in the Fire Safety Specialist sub-series. An employee in this class is responsible for reviewing architectural and engineering construction plans, and conducting fire safety inspections and investigations of non-arson fires. This class differs from that of Fire Safety Specialist 2 in that an incumbent of the latter is responsible for acting as a lead worker in performing fire safety specialist work.

MINIMUM QUALIFICATIONS

Education and Experience: Graduation from an accredited college or university with a bachelor’s degree.

OR

Graduation from an accredited college, university, or technical institute with an associate’s degree and experience equivalent to two years of full-time work in one or a combination of the following: fire prevention, fire suppression, or arson investigation of commercial or residential building structures; inspection, design, or construction management of commercial or residential building structures; or the inspection of electrical, plumbing, boiler, or related commercial or residential building systems.

Substitution of Experience for Education: Qualifying experience in fire prevention, fire suppression, or arson investigation of commercial or residential building structures; inspection, design, or construction management of commercial or residential building structures; and/or the inspection of electrical, plumbing, boiler, or related commercial or residential building systems may substitute for the required degree to a maximum of four years (e.g., experience equivalent to one year of full-time work in one or a combination of the above listed fields may substitute for one year of the required education).

OR

Graduation from an accredited technical institute with an associate’s degree in fire-protection engineering technology, fire science, engineering technology, and/or construction technology and experience equivalent to one year of full-time work in one or a combination of the following: fire prevention, fire suppression, or arson investigation of commercial or residential building structures; inspection, design, or construction management of commercial or residential building structures; or the inspection of electrical, plumbing, boiler, or related commercial or residential building systems.

Necessary Special Qualifications: Certification as a Fire Inspector must be obtained within twelve months of employment from one of the following: the International Code Council (ICC), Southern Standard Building Code Congress International (SSBCCI), or the National Fire Protection Association (NFPA). Certification as a Fire Inspector must be maintained during employment in the Fire Safety Specialist 1 classification. A valid motor vehicle operator’s license is required.

EXAMINATION METHOD: Education and experience, 100%, for Career Service positions.

FIRE SAFETY SPECIALIST 2

SUMMARY: Under general supervision, is responsible for fire safety specialist work of considerable difficulty; and lead work of average difficulty; and performs related work as required.

DISTINGUISHING FEATURES: This is the lead-level class in the Fire Safety Specialist sub-series. An employee in this class is responsible for leading others in reviewing architectural and engineering construction plans to determine code compliance, and conducting fire safety inspections and investigations of non-arson fires. This class differs from that of Fire Safety Specialist 1 in that an incumbent of the latter is not responsible for leading other employees in work.

MINIMUM QUALIFICATIONS

Education and Experience: Graduation from an accredited college or university with a bachelor’s degree and experience equivalent to one year of full-time work in one or a combination of the following: fire prevention, fire suppression, or arson investigation of commercial or residential building structures; inspection, design, or construction management of commercial or residential building structures; or the inspection of electrical, plumbing, boiler, or related commercial or residential building systems.

OR

Graduation from an accredited college, university, or technical institute with an associate’s degree and experience equivalent to three years of full-time work in one or a combination of the following: fire prevention, fire suppression, or arson investigation of commercial or residential building structures; inspection, design, or construction management of commercial or residential building structures; or the inspection of electrical, plumbing, boiler, or related commercial or residential building systems.

Substitution of Experience for Education: Additional qualifying experience in fire prevention, fire suppression, or arson investigation of commercial or residential building structures; inspection, design, or construction management of commercial or residential building structures; and/or the inspection of electrical, plumbing, boiler, or related commercial or residential building systems may substitute for the required degree to a maximum of four years (e.g., experience equivalent to one year of full-time work in one or a combination of the above listed fields may substitute for one year of the required education).

OR

Graduation from an accredited technical institute with an associate’s degree in fire-protection engineering technology, fire science, engineering technology, and/or construction technology and experience equivalent to two years of full-time work in one or a combination of the following: fire prevention, fire suppression, or arson investigation of commercial or residential building structures; inspection, design, or construction management of commercial or residential building structures; or the inspection of electrical, plumbing, boiler, or related commercial or residential building systems.

OR

Graduation from an accredited college or university with a bachelor’s degree in fire administration, fire-prevention technology, fire safety engineering technology, fire-protection engineering, or related fire sciences; architecture; and/or electrical, mechanical, or structural engineering.

Necessary Special Qualifications: Certification as a Fire Inspector must be obtained within twelve months of employment from one of the following: the International Code Council (ICC), Southern Standard Building Code Congress International (SSBCCI), or the National Fire Protection Association (NFPA). Certification as a Fire Inspector must be maintained during employment in the Fire Safety Specialist 2 classification. A valid motor vehicle operator’s license is required.

EXAMINATION METHOD: Education and experience, 100%, for Career Service positions.

FIRE SAFETY SPECIALIST SUPERVISOR

SUMMARY: Under general supervision, is responsible for fire safety specialist work of considerable difficulty; and supervisory work of average difficulty; and performs related work as required.

DISTINGUISHING FEATURES: This is the supervisory class in the Fire Safety Specialist sub-series. An employee in this class is responsible for supervising a small staff of Fire Safety Specialists in the field who conduct fire safety inspections and investigations of non-arson fires, and for assisting a Fire Safety Manager in the management fire safety inspection services on a statewide basis. This class differs from that of Fire Safety Specialist 2 in that incumbents of the latter are responsible for leading inspections and investigations of non-arson fires, and conducting other fire prevention activities within an assigned geographical area. This class differs from that of Fire Safety Manager in that an incumbent of the latter is responsible for overall direction and management of fire inspection services on a statewide basis.

MINIMUM QUALIFICATIONS

Education and Experience: Graduation from an accredited college or university with a bachelor’s degree and experience equivalent to two years of full-time work in one or a combination of the following: fire prevention, fire suppression, or arson investigation of commercial or residential building structures; inspection, design, or construction management of commercial or residential building structures; or the inspection of electrical, plumbing, boiler, or related commercial or residential building systems.

OR

Graduation from an accredited college, university, or technical institute with an associate’s degree and experience equivalent to four years of full-time work in one or a combination of the following: fire prevention, fire suppression, or arson investigation of commercial or residential building structures; inspection, design, or construction management of commercial or residential building structures; or the inspection of electrical, plumbing, boiler, or related commercial or residential building systems.

Substitution of Experience for Education: Additional qualifying experience in fire prevention, fire suppression, or arson investigation of commercial or residential building structures; inspection, design, or construction management of commercial or residential building structures; and/or the inspection of electrical, plumbing, boiler, or related commercial or residential building systems may substitute for the required degree to a maximum of four years (e.g., experience equivalent to one year of full-time work in one or a combination of the above listed fields may substitute for one year of the required education).

OR

Graduation from an accredited technical institute or with an associate’s degree in fire-protection engineering technology, fire science, engineering technology, and/or construction technology and experience equivalent to three years of full-time work in one or a combination of the following: fire prevention, fire suppression, or arson investigation of commercial or residential building structures; inspection, design, or construction management of commercial or residential building structures; or the inspection of electrical, plumbing, boiler, or related commercial or residential building systems.

OR

Graduation from an accredited college or university with a bachelor’s degree in fire administration, fire-prevention technology, fire safety engineering technology, fire-protection engineering, or related fire sciences; architecture; or electrical, mechanical, or structural engineering, and experience equivalent to one year of full-time work in one or a combination of the following: fire prevention, fire suppression, or arson investigation of commercial or residential building structures; inspection, design, or construction management of commercial or residential building structures; or the inspection of electrical, plumbing, boiler, or related commercial or residential building systems.

Necessary Special Qualifications: Certification as a Fire Inspector must be obtained within twelve months of employment from one of the following: the International Code Council (ICC), Southern Standard Building Code Congress International (SSBCCI), or the National Fire Protection Association (NFPA). Certification as a Fire Inspector must be maintained during employment in the Fire Safety Specialist Supervisor classification. A valid motor vehicle operator’s license is required.

EXAMINATION METHOD: Education and experience, 100%, for Career Service positions.



HEALTH PHYSICIST CONSULTANT

SUMMARY: Under direction, manages radiological health consulting work of unusual difficulty, and performs related work as required.

DISTINGUISHING FEATURES: An employee in this class functions as a technical advisor to the highest level management within the Division of Radiological Health and is responsible for developing and implementing policies and procedures that have significant impact on radiation control activities. This work involves conducting state-wide training and technical assistance programs for health physicists in the major statewide technical sections of Inspection and Enforcement; Technical Services; and Licensing, Registration, and Planning. This class differs from the Health Physicist Program Manager 3 in that an incumbent of the latter serves as the Deputy Director for the Radiological Health Division and is responsible for coordinating the management of all the major statewide technical sections.

MINIMUM QUALIFICATIONS

Education and Experience: Graduation from an accredited college or university with a master's degree in health physics, physics, or radiological health and experience equivalent to four years of radiological health program work.

OR

A bachelor’s degree in health physics, physics, or radiological health and experience equivalent to five years of radiological health program work, including at least one year of supervisory or managerial experience in a radiological health program.

OR

A doctorate degree in health physics, physics, or radiological health and experience equivalent to three years of radiological health program work.

Necessary Special Qualifications: A valid motor vehicle operator license may be required.

EXAMINATION METHOD: Education and Experience, 100%, for Career Service positions.

MH/MR INSTITUTIONAL PROGRAM DIRECTOR

SUMMARY: Under direction, is responsible for administrative institutional program and supervisory work of considerable difficulty; and performs related work as required.

DISTINGUISHING FEATURES: An employee in this class directs programs at an institutional facility such as Early Intervention Expansion, Alcohol and Drug Abuse, Forensic Services, Mental Retardation Residential Living, Acute, Intensive, or Intermediate Mental Health Care, Low-functioning Services, Sex Offender Treatment, and other professional services and treatment programs, and supervises all professional and sub-professional staff assigned to the program.

MINIMUM QUALIFICATIONS

Education and Experience: Graduation from an accredited college or university with a master's degree in a communication disorders field, including but not limited to, speech pathology or audiology; nursing; rehabilitative or therapeutic health; special education; or a social or behavioral science field and experience equivalent to three years of professional administrative program services work and/or supervisory work in a mental health/mental retardation program, of which one year must be in an institutional setting.

Substitution of Experience for Education: Any professional administrative program services, mental health and/or mental retardation experience may be substituted for the required education, on a year-for-year basis, to a maximum of two years.

Necessary Special Qualifications: None.

EXAMINATION METHOD: Education and Experience, 100%, for Career Service positions. Determined by appointing authority for Executive Service positions.